



## HOME SCHOOL AGREEMENT

Al-Lawh Institute believes that pupils will have the best opportunity to achieve their full potential if school, parents and pupils themselves work together in partnership. This Home School Agreement defines some of the relationships and responsibilities that are part of such a partnership, an agreement signed between Al-Lawh Institute (al-Lawh OR Al-Lawh Academy) and the student's Parents/Guardians, so that there is clarity on services provided.

### **Al-Lawh Institute Staff will:**

- provide the student with the best possible grounding about Islam.
- show respect for Parkgate Junior School property, fellow students, volunteer Teachers, Volunteer Teaching Assistants, Volunteer Classroom Assistants, parents and people in general.
- take all possible measures to ensure that the students feel safe and secure and abide by any appropriate regulations.
- provide a learning environment that helps and sustains both the students and their families and offer Pastoral Care where needed.
- keep records of all students with emergency contact numbers and will adhere to our Safeguarding Policy, procedures and any related policies (Eg; Positive Behaviour Policy)
- ensure parents and students are involved by providing a Homework Diary (provided by Al-lawh Institute)
- teach students about the importance of respect for the self, the environment, respect for other people's beliefs and views, as well as the importance of hard work, discipline and general respect for all.
- set high standards of work and behaviour in an Islamic context embracing the Academy's values of care, respect, equality, honesty and responsibility.
- make sure pupils learn the skills they need for a good start in life, by helping to develop them as independent learners and active citizens in accordance with our mission of 'Nurturing Minds, Softening Hearts'.

### **Parents of students will:**

- ensure that respect is shown to all Al-Lawh Institute volunteer Teachers, Teaching Assistants, Classroom Assistants, Students and Visitors as well as their own and Parkgate School's property/environment.
- accept that the purpose of al-Lawh institute is to teach about Islam and the importance of becoming good role models in the community.

- support students at home with their homework, spending a minimum of 15 minutes to go through the task so that they have understood it fully
- ensure that the Homework Diary is completed and signed weekly or as agreed.
- ensure students have a suitable place to study at home with limited distractions, as well as adequate materials/resources.
- allocate a time for students to complete Islamic study/homework.
- liaise with teachers if the student is struggling in his/her homework.
- agree all children under the age of 11 must be accompanied to al-lawh Institute and picked at the agreed time. If cars are used to bring/take students home, any parking restrictions and regulations MUST be strictly followed and not cause any inconvenience to anybody else.
- all fees MUST be settled in a timely manner and any issues to be addressed privately with admin.
- ensure that if mobile phones are provided that they are switched off during class. Any misuse of mobile phones will lead to confiscation.
- ensure that where uniform is provided, it is clean and worn in a smart manner.
- ensure that children are aware that make-up or excess jewellery is NOT permissible in class.
- ensure that any holidays are authorised in advanced. Failure to comply will result in the absence being recorded as UNAUTHORISED.
- inform al-Lawh Institute of any special needs and/or disabilities of their child if appropriate (Eg Visual/Hearing Impairments)
- understand that from time to time the Academy will need to use photographic images of pupils (at work or play) in any future school publications (including the al-Lawh website and Facebook Page) to promote the work of the school. Please read attached Photography Policy before making any decision in this regard. I/We agree to my/our child/ren appearing in these photographs and for the school to make appropriate use of them. YES/NO (Please delete as appropriate)

**Student/s Name:** \_\_\_\_\_

**Parents/Guardian's Name:** \_\_\_\_\_

**Parent(s)/Guardian(s) Signature:** \_\_\_\_\_

**Al-Lawh Representative Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_